

Division of Assessment Implementation DAC Monday Email for November 25, 2002

DAC Guide

Yes, the testing window issues are all settled. (See second topic below.) The final edits to the long awaited, much anticipated and updated "DAC Implementation Guide" are being made and the Guide will be available on the DAC page of the KDE website on Wednesday morning at the latest. If you experience any difficulty in accessing or downloading this, please let us know and we will assist you.

Testing Window Changes

Commissioner Wilhoit sent an email this morning to all superintendents and DACs about a decision to increase district flexibility in the testing window options. Districts may allow grade level ranges (elementary, middle, high) to have different testing windows. All schools in the district with the same grade level range **MUST** follow the same testing window. The text of the message is attached below:



Data Cleanup

Currently all data review changes are being finalized and reviewed for accuracy. Revised Kentucky Performance Reports (KPRs) will be posted to the KDE website on Monday, December 2. The details of this process will be provided to DACs next Monday morning. Updated CATS data for inclusion in the School Report Card will also be provided. Jim Welp from the Office of Communications will be in contact with School Report Card contacts with those details. Schools who have new performance judgments as a result of the adjusted scores, will have 30 days from Dec. 2 to file an appeal. The appeal procedures are the same as those for the regular appeal process.

Portfolio Extension Forms

Schools using modified or alternative block scheduling may follow a slightly different routine for portfolio development. Districts with alternative scheduling wishing to adjust the portfolio development schedule must submit the *Request for Extended Completion of 2002-2003 Portfolios* form, attached below. This form should be faxed to the following number by [Friday, December 13, 2002](#): 502-564-3249, or sent to Rhonda Sims at the address listed on the form postmarked no later than December 13, 2002. The form can also be found in the 2002-2003 DAC Guide in an appendix. Schools requesting the adjusted schedule should consider the following:

- * For scores and policies to be consistent among all schools, the accountability roster for portfolios shall be developed on, the district's/school's accountability date (the first day of the district's/school's chosen two week testing window).

- *Portfolio activities should be viewed as instructionally integrated, not course-specific; therefore, a student not enrolled in English during the first semester should be developing entries for the writing portfolio in other classes.

- *Shipping deadlines cannot be altered for schools and all of the writing portfolio scoring must be completed in time to meet those deadlines.*This extension applies to Alternate



Portfolios also.

HAPPY THANKSGIVING!